



Trek to the Outback

Guides Qld State Camp

Explanation of Group Camp Roles

Introduction:

- At Trek to the Outback, the camp is split into 4 group camps. Each group is made up of 20 – 25 Guides and associated leaders who have travelled with them to camp.
- All four groups are overseen by Central staff
- The group camp roles will consist of: Group Leader in Charge, Group Caterer, Group Program, Group First Aid and Hygiene and Group Well Being. Position descriptions are available below.
- All Group camp staff will be sleeping outdoors in tents that they bring with them.
- It is expected that all Group camp staff will be physically capable of carrying out their role for the duration of the camp.
- Group camp members must all be able to work collaboratively (especially with others in the Group who may be from different Guiding Regions) to ensure all tasks are carried out and be willing to move between roles and offer assistance as required. Group camp team members will have a good understanding of outdoor camping or be willing to learn throughout the camp.

Group Camp Leader in Charge (Group LIC)

- Hold a current Camping – Outdoors qualification
- Have experience working with girls aged 9-17 at an outdoor camping event
- Have excellent communication skills and ability to use phone, internet and other means of communication for meetings and correspondence as required
- Communicate with all leaders in Group to check travel to and from camp as well as sleeping arrangements at camp
- Ensure all equipment required has been brought to and from camp by relevant leaders in the Group
- Ensure all leaders understand their role in the Group
- Prepare a roster of patrols for use at camp (eg. Catering Patrol, Hygiene Patrol, Water Patrol)
- Report to Central LICs
- Support members of the Group to ensure they are managing their roles – offer assistance if necessary
- Support Patrol Leaders and give support as they manage their Patrols
- Support Patrol Leaders as they ensure tents and are equipment in camp are appropriately maintained
- Set a friendly and support atmosphere around the Group camp –use of themes and activities is highly encouraged
- Encourage all Group members to participate in all activities

Group Camp Program

- Hold a current GGA qualification to work with Youth.
- Support the Group LIC and ensure all Group members are aware of programmed activities and their assigned optional activity
- Ensure all Group members have correct equipment needed for each day of activities
- Attend Program meetings with the Central Program Leader
- Be flexible and assist other leaders on Group camp as required
- Assist the Group LIC to ensure Group members are on time for sessions, colours and events
- Assist Central Program Leader to ensure rostered leaders are on time for any allocated duties
- Promote a friendly and support atmosphere around the Group camp –use of themes and activities is highly encouraged

Group Camp Caterer

- Hold a current GGA qualification to work with Youth.
- Have experience working with girls aged 9-17 at an outdoor camping event with outdoor catering on gas and fires
- Be familiar with the GGA Further Learning Topic: Safe Food Handling Outdoors - http://www.girlguides.org.au/public/attach/!LD_ALQP_2013/LearningTopics/Resources/Safe%20Food%20Handling%20Outdoors.pdf
- Work collaboratively with leaders in the Group to provide meals each day following the menu provided
- Attend Catering meetings with the Central Chief Caterer – pre-camp, during and post-camp
- Select appropriate equipment and Catering Kit for menu you are catering
- Work with the Group LIC to arrange use of Patrol cooking or Catering Patrol to ensure girls are involved in meal preparation where possible
- Maintain and be aware of dietary requirements for all members of the Group and ensure appropriate measures are taken in the preparation of such meals
- Co-ordinate with Group Leader-in-Charge and Camp Chief Caterer if there is a need to make changes to a diet due to health or other reasons
- Report and discuss any catering concerns from within the Group with the Group Leader-in-Charge and Camp Chief Caterer as soon as practical.
- Be prepared to work with Camp Chief Caterer to assist in providing meals at other venues, on or off site, as required.
- Ensure all meals in the Group are prepared at the allocated time.
- Ensure all meals are prepared, food is stored and maintained in accordance with the Safe Food Handling Outdoors Guidelines
- Ensure all group members going off site have collected their snacks and drinks.
- Be flexible and assist other leaders on the Sub-camp as required

Group Camp First Aid and Hygiene

- Hold a current GGA qualification to work with Youth
- Attend meetings with the Central First Aid and Hygiene Leader
- Ensure all Group members medical information has been reviewed and is maintained confidentially
- Ensure precise records are made of all First Aid actions taken
- Ensure all Group members maintain appropriate hydration and use sun protection
- Ensure all Group member are using appropriate hygiene practices (eg. Washing and sanitising hands, washing up of dishes and cleaning of eating areas, showering and using toilet facilities)
- Ensure tent hygiene is carried out (eg. Airing of bedding)
- Discreetly assist any Group members who may experience difficulty with personal hygiene
- Maintain and communicate COVID related expectations and rules

Group Camp Well Being

- Hold a current GGA qualification to work with Youth
- Attend meetings with the Group Well Being Leader
- Ensure all Group members medical information has been reviewed and is maintained confidentially
- Assist LIC and Group Program Leader in maintaining morale in the camp –use of themes and activities is highly encouraged
- Liaise with the Central Well-Being Leader as required
- Monitor and work with identified members of the Group to ensure their individual needs are met
- Regularly check in with all Group members (youth and adult) to gauge any needs
- Communicate with Group LIC and Program Leader to ensure all members are clear on expectations and are able to participate in activities as much as possible
- Assist any Group members that may need time away from Group/activity